



**Minutes of the meeting of Plaistow and Ifold Parish Council's Finance Committee held on 7th
October 26 at 19.30 at the Kelsey Hall, Ifold.**

Attendees: Parish Councillors: Phil Colmer (Chair), Rick Robinson, Nicholas Taylor, Paul Jordan. One member of the public. Jane Bromley Parish Council Clerk.

F/26/2026 **Apologies for absence:** Parish Councillor Andrew Woolf.

F/27/2026 **Disclosure of interests:** None.

F/28/2026 **Minutes:** RESOLVED as approved the Minutes of the [Finance Committee meeting held on 20th July 2026](#)

F/29/2026 **Public participation:** None.

F/30/2026 **Winterton Hall Capital Investment:**

Following discussions with the Committee ahead of this meeting to consider discussions and recommend any action to Full Council.

Following discussions the priority capital projects for the forthcoming year were the installation of solar panels and addressing the damp in the storeroom. The projects combined represented an approximate cost of £25k. These costs were yet to be discussed by the Winterton Hall Committee and priorities may change but final costs were hoped to be achieved by the end of the year enabling the Parish Council Finance Committee to consider supporting the projects financially via its precept requirement.

Future capital projects for the Hall were: New ceiling and lighting system.

Replace chairs.

Replace hall flooring.

Re decoration.

Renew Kitchen.

It was clear the Hall is in need of significant investment to bring it up to date.

F/31/2026 **Quarter 2 Budget Finances and Reserves Allocations:**

Recommendation: - Consider the 2026/27 Budget Forecast Comparison spreadsheet at Quarter 2.

Minor changes had been made to address a slight overspend on bench maintenance and increased bank charges. Total Reserves over the first half of the year increasing from £91482 to £91828 mainly due to a decrease in the expected legal fees in connection with the title transfer for the Winterton Hall CIO.

F/32/2026 **SAPPP Survey:** Consider the SAPP survey questions 1 to 62 by 31st October 2026 as completed in draft form regarding the documents:

- The Proper Practices Code for Category 2 Authorities
- The Code of Practice for Internal Audit Category 2 Authorities

RESOLVED to approve the Clerk's suggested responses to the survey, supporting the removal of the general reserves requirement and that CIL receipt should not count towards the increase of the size of the Parish Council in relation to audit requirements which should be a reflection of precept charged only.

F/33/2026 **Meeting Dates:**

- 4th January 2027 Finance Working Group 7.30pm. Kelsey Hall
- 6th January 2027 Finance Committee 7pm ahead of Full Council. Winterton Hall.

The meeting closed at 7.50pm

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